

LOCKTON PARISH COUNCIL

Email: clerk@lockton-pc.gov.uk Website: <https://lockton-pc.gov.uk/>

**Council Summons and Agenda for the Ordinary Meeting of Lockton Parish Council
to be held on Monday 6th July 2026 at 7.00pm in Lockton Village Hall, Lockton**

Agenda

1	Welcome to all
2	Open forum/Public Session Questions from members of the public
3	To Receive and Consider any apologies
4	To Receive and Consider any Declarations of Interest
5	To Agree and Sign the Minutes of the Ordinary Meeting on 11 th May 2026.
6	Guest Slot: no guest slot
7	To Receive information on ongoing issues and decide further action where necessary Village maintenance Dark skies De-fib Churchyard/cemetery issues Recruitment of clerk/RFO .gov or other emails Tree survey
8	Planning applications received: FL/2026/00208 Marfit Head Farm - erection of general purpose ag. building HP/2026/00225 Lyncroft - installation of replacement uPVC windows ADV/2026/00224 Lockton Tearoom - consent for continued display of fascia sign
9	Planning decisions received: FL/2026/00108 Land to east of Pasture Road – extension to agricultural building – approved with conditions
10	Finance
10.1	To Receive and Approve Bank balances (29th June 2026): Community A/c: £2868.81 (Ring-fenced £91.70 CO) Premium A/c: £5330.54
10.2	To Review and Approve the Payments & Income since the last meeting: Payments In: £145.54 NYC grass cutting contribution/£1164.87 NYMNP CO grant/£50 gravestone fee/£320.59 VAT reclaim/£15.14 Barclays interest Payments Out: £778.80 AEDDonate (de fib)/£24 Bee Happy payroll/£99.68 RFO salary/£1776.00 KG Brown fencing/HMRC £24.80/JT Atkinson CO bench £257.44
10.3	To Consider & Approve projected future Payments & Income: Payments In:

	Payments Out: £960 grass cutting May/Junx2/£640 grass cutting July&Aug/£99.68 RFO salary/£24 months payroll fees/£24.80 HMRC RFO tax
11	Chairman's report/Councillor's information
11.1	New PC policies – Biodiversity; Business Continuity; Data Protection and Data Map; Clerk Risk Assessment; Detailed Retention; Disciplinary; Grievance; Publication Scheme; Recording; Social Media; Training Record. All to be signed
11.2	Formation of Personnel Committee – members and adoption of Personnel Committee TOR
11.3	Standing Orders
11.4	Financial Regulations
12	Clerks Information/Received correspondence
12.1	To Receive & Consider all updates on village: Playground/Cemetery/Village Hall Garden/Pinfold/Well
12.2	To Receive & Consider all other Clerk matters/correspondence received: Stolen village sign
13	Any other business/urgent business
14	Date of next meeting TBC

Ruth Phillips, Acting Clerk